

**WATERFOWL FESTIVAL, INC.  
40 S. HARRISON ST.  
EASTON, MARYLAND 21601**

**GRANT APPLICATION**

***MUST BE SUBMITTED BY FEBRUARY 15***

**TO BE FILLED OUT BY APPLICANT:**

**APPLICANT:**

**PROJECT TITLE:**

**AMOUNT REQUESTED:**

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**FOR FESTIVAL USE ONLY:**

**WFF NO.:** \_\_\_\_\_

**A. GENERAL INFORMATION**

1. Applicant Organization

2. Applicant Mailing Address

3. City State Zip

4. Primary Contact Person

5. Title

6. Telephone Email Address

7. Please list Grant requests you have filed with Waterfowl Festival, Inc. in the last three years:

	Request	Received
Year \$		\$
Year \$		\$
Year \$		\$

If your organization was granted funds last year, please enclose a progress report. If the project has been completed, a final report should be attached.

**B. ORGANIZATIONAL INFORMATION**

8. Date of founding Date of Incorporation

Is applicant a tax-exempt organization? \_\_\_\_ Yes \_\_\_\_ No

Please attach evidence of applicant's tax-exempt status.

9. Please summarize your organization's principal activities and operations in the space below. If additional space is needed, please attach a sheet to this application.

10. How many people are currently employed by or volunteering their efforts to your organization?

Full-Time Paid

Part-Time Paid

Volunteer

Administrative

Technical

Board Members

Others

11. Please provide the names of the Officers and Board members of your organization.

### **C. PROJECT INFORMATION**

12. Please provide a detailed description of the proposed project, including:

- a. Information about the goal of the project;
- b. The anticipated results;
- c. The plan and schedule of the project; and
- d. The significance of the project and how it relates to the enhancement of waterfowl and other wildlife conservation through habitat preservation, education, and research.

You may use additional sheets if necessary.

13. Anticipated date of project commencement:

14. Anticipated date of project completion:

15. What means do you intend to use to inform the public about this project?

16. Total audience anticipated for this project:

17. How will accessibility to this project be assured?

#### **D. BUDGET**

Note: This budget should include only anticipated cash expenses for the project for which you are applying. Please be specific and list all expenses by category such as salaries, equipment, fees, supplies/materials, rental, other, etc. Also, please provide other sources of income for the project.

18. Project expenses:

19. In-kind Services: In-kind, volunteered or donated services are important to the success of many projects. Please describe, in further detail, the in-kind services that are anticipated.

20. Total Grant requested: \$

**E. COMPLIANCE**

I, the undersigned, certify that all the information contained in this application is true and accurate and that I have received the accompanying "General Requirements For Organizations Requesting Grants". I have been authorized by the appropriate authority in my organization to submit this application to the Waterfowl Festival, Inc.

Signature

Title

Printed Name

Date