

**WATERFOWL FESTIVAL, INC.
P.O. BOX 929
EASTON, MARYLAND 21601**

**GRANT APPLICATION
MUST BE SUBMITTED BY FEBRUARY 15**

**APPLICATIONS WILL NOT BE ACCEPTED
WITHOUT ORIGINAL AND EIGHT COPIES**

TO BE FILLED OUT BY APPLICANT:

APPLICANT: _____

PROJECT TITLE: _____

AMOUNT REQUESTED: _____

A. GENERAL INFORMATION

1. Applicant Organization _____

2. Applicant Mailing Address _____

3. City _____ State _____ Zip _____

4. Primary Contact Person _____

5. Title _____

6. Telephone _____ Email Address _____

7. Please list Grant requests you have filed with Waterfowl Festival, Inc. in the last three years:

	Request	Received
Year _____	\$ _____	\$ _____
Year _____	\$ _____	\$ _____
Year _____	\$ _____	\$ _____

(If your organization was granted funds last year, please enclose a progress report. If the project has been completed, a final report should be attached.)

B. ORGANIZATIONAL INFORMATION

8. Date of founding _____ Date of Incorporation _____

Is applicant a tax-exempt organization? ____ Yes ____ No. Please attach evidence of applicant's tax-exempt status.

9. Please summarize your organization's principal activities and operations in the space below. If additional space is needed, please attach a sheet to this application.

10. How many people are currently employed by or volunteering their efforts to your organization?

	Full-Time Paid	Part-Time Paid	Volunteer
Administrative	_____	_____	_____
Technical	_____	_____	_____
Board Members	_____	_____	_____
Others	_____	_____	_____

11. Please provide the names of the Officers and Board members of your organization.

C. PROJECT INFORMATION

12. Please provide a detailed description of the proposed project, including:

- a. Information about the goal of the project;
- b. The anticipated results;
- c. The plan and schedule of the project; and
- d. The significance of the project and how it relates to the enhancement of waterfowl and other wildlife conservation through habitat preservation, education, and research; Provide specific information on how the project relates to the Chesapeake Bay watershed and, in particular, Maryland's Eastern Shore.

You may use additional sheets if necessary.

13. Anticipated date of project commencement: _____

14. Anticipated date of project completion: _____

15. What means do you intend to use to inform the public about this project? _____

16. Total audience anticipated for this project: _____

17. How will accessibility to this project be assured? _____

D. BUDGET

Note: This budget should include only anticipated cash expenses for the project for which you are applying. Please be specific and list all expenses by category such as salaries, equipment, fees, supplies/materials, rental, other, etc. Also, please provide other sources of income for the project.

18. Project expenses:

19. In-kind Services: In-kind, volunteered or donated services are important to the success of many projects. Please describe, in further detail, the in-kind services that are anticipated.

20. Total Grant requested: _____

E. COMPLIANCE

I, the undersigned, certify that all the information contained in this application is true and accurate and that I have received the accompanying "General Requirements For Organizations Requesting Grants". I have been authorized by the appropriate authority in my organization to submit this application to the Waterfowl Festival, Inc.

Signature _____ Title _____

Printed Name _____ Date _____

Remember: Applications WILL NOT be accepted without original and eight copies.